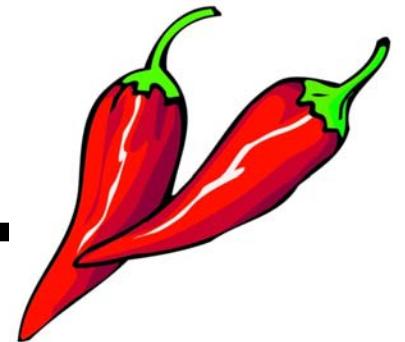


Tracks – T10

Ticket Options: Dances, Proms, and Formals



CONNECTIONS 2007



Agenda

- Setting up Items.
- Setting Price Levels and Promotional Dates.
- Recording Ticket #'s, Guests, and Other Info.
- Setting up the Receipt.
- Selling the Ticket.
- Generating Reports.
- Other Ticket and Reporting Options.



CONNECTIONS 2007

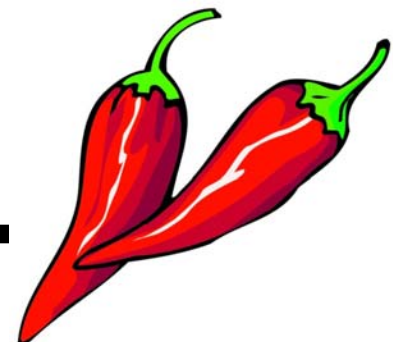


Item Maintenance – Fields

- **Type:** Service
- **Cust. Req'd:** Yes
- **Grade Limit:** 11 12 (or whatever)
- **Group:** PRM or DAN (Important for reports)
- **Quantity Limit:** 1
- **GL Account:** Where does the money go?



CONNECTIONS 2007



Item Main Tab Features

Item Maintenance - Play School High School

Item No. PRMSNGLE Type Service

Description Prom Single Last Activity

1. Main 2. Levels 3. Additional

Cust Reqd Prompt Price

Sundry Price 50.00

Taxable Cost 0.00

Grade Limits 11 12 Last Cost 0.00

Department Prompt Qty

Grouping PRM Quantity Limit 1

Save History Reorder Level 0

Checks OK with No Cust Normal Stock 0

Print extra receipt with no price Qty On Hand 0

Include in Physical Count Category

Prompt GL ?

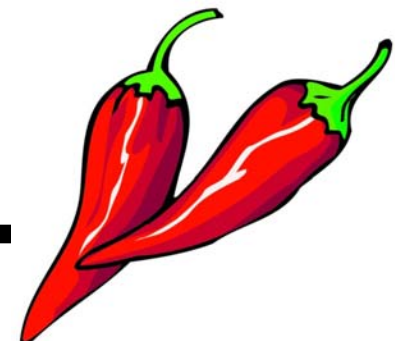
GL Account 2313-00-00

Class of 2006

Navigation: [Back] [Left] [Right] [Forward]

Buttons: [Accept] [Cancel] [Delete] [Print] [Help]

Status: ZPLAY 01/10/06

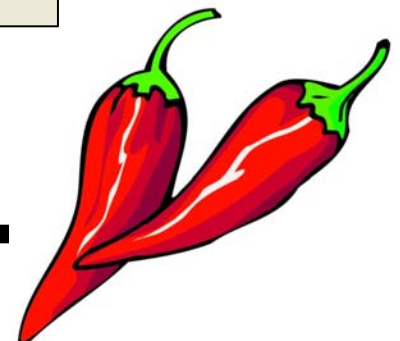


Price Levels

Option 1: Single Ticket (no discount - no promo dates).

Note: Use the same options to set up Prom Double.

Level	Type	Price	Starting Date	Ending Date
A	Regular	50.00		



Price Levels

Option 2: Single Ticket (w/discount – no promo dates).

Note: Use the same options to set up Prom Double.

Item Maintenance - Play School High School

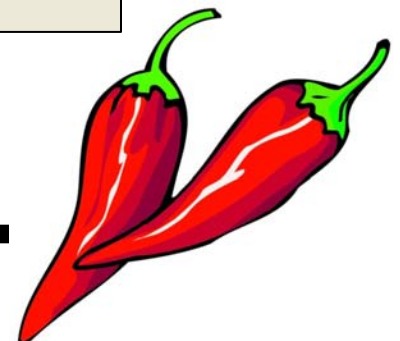
Item No. PRMSNGLE Type Service

Description Prom Single Last Activity

1. Main | 2. Levels | 3. Additional

Level	Type	Price	Starting Date	Ending Date
A	Regular	50.00		
B	Regular	40.00		

OK Del



Price Levels

Option 3: Single Ticket (w/discount – w/promo dates).

Note: Use the same options to set up Prom Double Ticket.

Item Maintenance - Play School High School

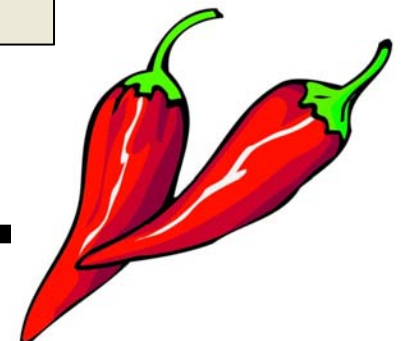
Item No. PRMSNGL Type Service

Description Prom Single Last Activity

1. Main | 2. Levels | 3. Additional

Level	Type	Price	Starting Date	Ending Date
	Regular	0.00		
A	Promotion	40.00	01/13/06	03/01/06
A	Regular	50.00		
B	Promotion	30.00	01/13/06	03/01/06
B	Regular	40.00		

Buttons: OK, Del



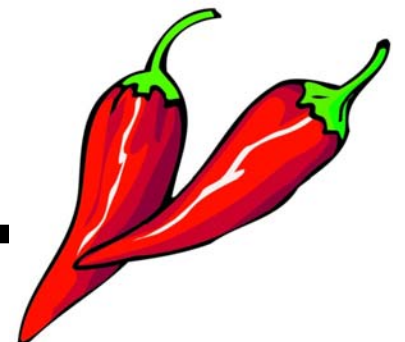
Ticket Numbers, Guests & More

Using the Additional Tab:

- Bonus Label: Track add'l info.
 - Ex. Ticket # or Guest.
- Must Item: Have to buy this first.
 - Ex. Students must sign and return an Activities Contract or Guest Consent form to purchase this item.



CONNECTIONS 2007



Bonus Field and Must Item

T Item Maintenance - Play School High School

Item No. PRMSNGLE Type Service

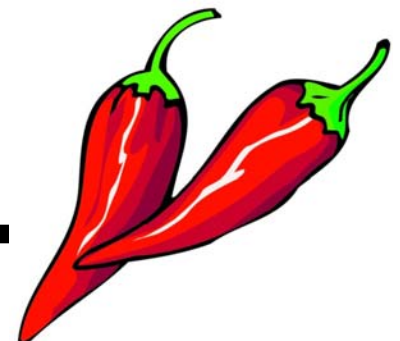
Description Prom Single Last Activity

1. Main 2. Levels 3. Additional

User Defined Fields User Defined Date Fields **Bonus Field Options**

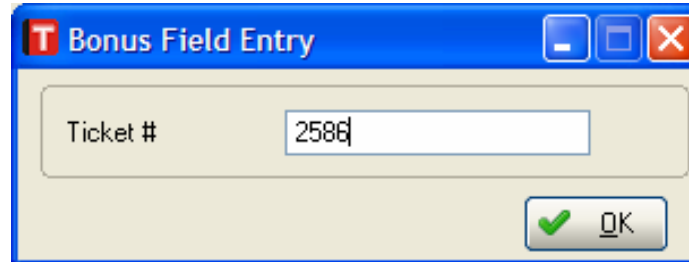
Type Use Bonus Field Bonus Field is Customer ID Bonus Label Ticket #

Export Information to SchoolBooks by Summary Must Item STDCONTRACT

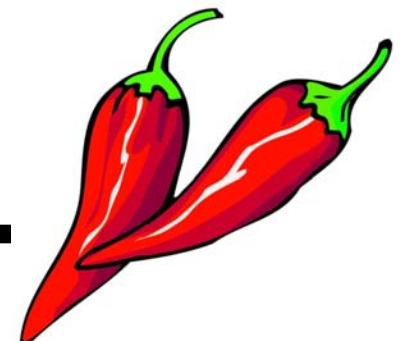


Use Those Additional Features

- You get prompted to enter the Ticket #.



- You get warned – If you try to sell PROMS but haven't sold the Student Activities Contract.



Bonus Field Prints on Receipt

Bonus Field

=====
Play School High School
13240 Evening Creek Drive South
San Diego, CA 92128
800-954-2583
=====

Sayers, Comeiko #901261
=====

RCP. #0001104 01/10/06
QTY DESC PRICE TOTAL
1 Student Activitie .00 .00
1 Prom Single 50.00 50.00
Ticket # 2568
TOTAL: 50.00
=====

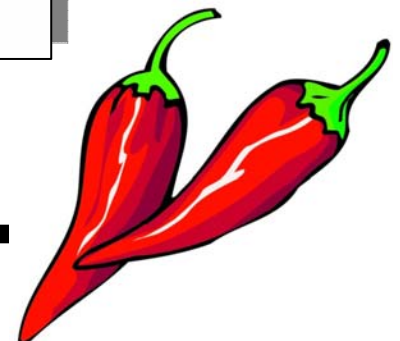
PAYMENT:
50.00 Cash

50.00 TOTAL
=====

Go Blue Bears!
Show your spirit, support your team!



CONNECTIONS 2007



Sales By Item/Customer Report

Sort By: Customer Name

Include Additional Report Fields: Bonus Field Info

Select By Status: All Customers

Selection: All Starting Ending

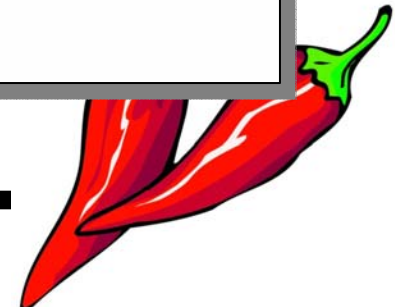
Item No. PRMSNGLE PRMSNGLE

Play School High School

SALES BY ITEM/CUSTOMER REPORT - WITH BONUS FIELD

Date Range: 07/01/04 to 01/10/06
Item Range: PRMSNGLE to PRMSNGLE

Customer Name	Sold By	Cust No	Receipt No.	Date	Bonus Field	Qty	Price	Total
Item No: PRMSNGLE Prom Single								
Butler, Carla		901236	0001105	07/10/06	Ticket #: 2588	1	40.00	40.00
Sayers, Comeiko		901261	0001104	07/10/06	Ticket #: 2568	1	50.00	50.00
Total for Item No: PRMSNGLE						2		90.00
Grand Total						2		90.00



Prom Double Using Bonus

- Bonus Label: Guest
- Must Item: Guest Consent Form

Item Maintenance - Play School High School

Item No. PRMDBL Type Service

Description Prom Double Last Activity

1. Main 2. Levels 3. Additional

User Defined Fields

Type

User Defined Date Fields

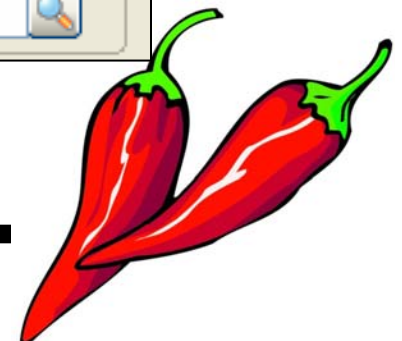
Bonus Field Options

Use Bonus Field

Bonus Field is Customer ID

Bonus Label Guest

Export Information to SchoolBooks by Summary Must Item PRMGCONSENT



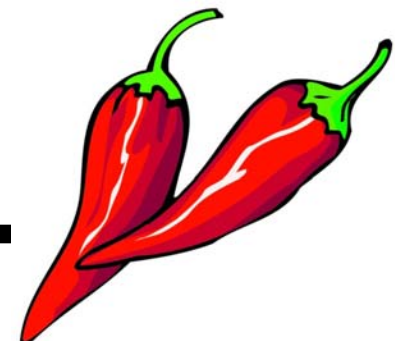
Sales By Item/Customer Report

Play School High School								
SALES BY ITEM/CUSTOMER REPORT - WITH BONUS FIELD								
Date Range: 07/01/04 to 01/11/06								
Item Range: PRMDBL to PRMDBL								
Customer Name	Sold By	Cust No	Receipt No.	Date	Bonus Field	Qty	Price	Total
Item No: PRMDBL Prom Double								
Hamlin, Harold		901239	0001110	01/11/06	Guest: Amy Snow	1	100.00	100.00
Sommers, Mike		901248	0001107	01/11/06	Guest: Ophelia Micheals	1	100.00	100.00
Turner, Felicia		901262	0001106	01/11/06	Guest: Robert Jones	1	100.00	100.00
Way, Reginald		901257	0001108	01/11/06	Guest: Abigail Delacruz	1	100.00	100.00
Wright, Jessica		901241	0001109	01/11/06	Guest: BILL SANDERS	1	100.00	100.00
Total for Item No: PRMDBL						5		500.00
Grand Total						5		500.00

Turner, Felicia	901262	0001106	01/11/06	Guest: Robert Jones	1	100.00	100.00
Way, Reginald	901257	0001108	01/11/06	Guest: Abigail Delacruz	1	100.00	100.00
Wright, Jessica	901241	0001109	01/11/06	Guest: BILL SANDERS	1	100.00	100.00



CONNECTIONS 2007



Other Ticket Options

- Edit the Item Description Field on the Work Screen.
- Put a PIPE in the description.
- Include a Grouping Code
 - PRM.

T Item Maintenance - Play School

Item No. PROMD

Description Ticket# |

1. Main | 2. Levels

Cust Reqd Cash Only

Sundry

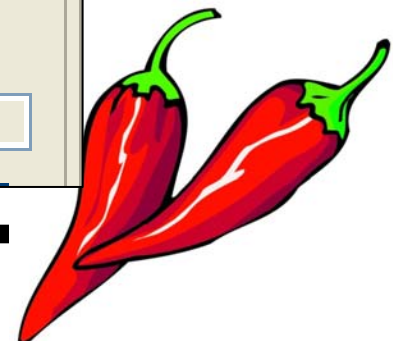
Taxable

Grade Limits 12

Department DAN

Grouping PRM

PRM

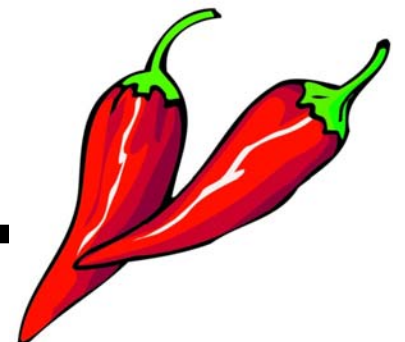


Here's the Idea

- Item PRMGCONSENT
- Item PROMD
 - Item Description is "Ticket # 123."
 - Bonus Field is Guest Name.



CONNECTIONS 2007



Edit Description and Receipt

- Select PROMD Item.
- Enter Guest – Peter Paul.
- Press F6 or <Enter> to edit line. Enter Ticket #.

Command Line	Description
PROMD	Ticket #3254

```
=====
Play School High School
13240 Evening Creek Drive South
San Diego, CA 92128
800-954-2583
=====

Fields, Carrie                                #901250
=====
RCP. #0000169                                01/11/06 4:20pm
QTY  ITEM NO.                                PRICE      TOTAL
  1  PRMGCONSENT                             .00         .00
      From Guest Com
  1  PRMDBL                                  100.00     100.00
      Ticket # 3254
Guest Peter Paul
      TOTAL:                                100.00
=====

PAYMENT:
  100.00 Ck #35 Marshall Fields
-----
  100.00 TOTAL
=====

Go Blue Bears!
Show your spirit, support your team!
```



The Grouping Report

To sort by ticket, choose "Whole Desc" plus Bonus Field Info for the Guest Names.

Whole Description

Middle Description and Character Char.

Select By Status

Additional Fields

Play School High School

SALES REPORT BY GROUPING - WITH BONUS FIELDS

Date Range: All
Grouping Range: PRM to PRM

Customer Name	Cust No.	Item No.	Description	Bonus Field	Receipt No.	Date	Qty	Total
---------------	----------	----------	-------------	-------------	-------------	------	-----	-------

Grouping: PRM

Fields, Carrie	901250	PRMDBL	Ticket # 3254	Guest: Peter Paul	0000169	01/11/06	1	100.00
Gonzalez, Richard	901259	PRMSNGL	Ticket # 3425	:	0000170	01/11/06	1	50.00
Hall, Victor	901245	PRMDBL	Ticket # 3500	Guest: Mimi Smith	0000173	01/11/06	1	100.00

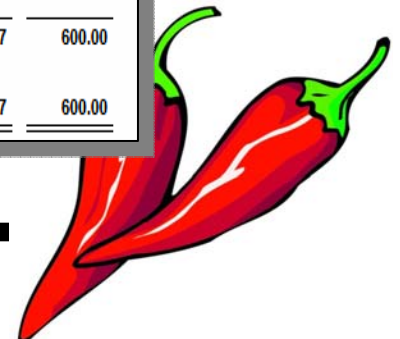
Cruise, Tim	901249	PRMDBL	Ticket # 3520	Guest: Mary Owens	0000171	01/11/06	1	100.00
Hartman, Regis	901252	PRMDBL	Ticket # 3585	Guest: Lisa Butler	0000174	01/11/06	1	100.00

Total for Grouping: PRM 7 600.00

Grand Total 7 600.00



CONNECTIONS 2007



Modify Bonus Information

Change/add Bonus field after printing the receipt.

T Modify Bonus Field - Play School High School

Filter By Closeout Dates From To

Filter By Closeout Number

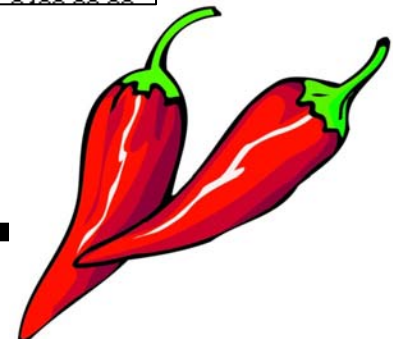
Rec No. Seq No. Bonus Field

Item No. Description GL Account

Customer Name

Quantity Amount Category

Rec No	Se...	Item No	Desc	Customer	Name	Quantity	Bonus	GL Account
0000136	0001	SPORTS...	SPORTS CLEAR...	901252	Hartman, Regis	1		2250-00-00
0000137	0001	SPORTS...	SPORTS CLEAR...	901236	Butler, Carla	1		2250-00-00
0000169	0001	NOTEBO...	Single Subject N...			1		1500-00-00
0000207	0001	WNTFRM...	Ticket #100	45000	Martin, Carolyn	1		2400-00-00



Let's Walk Through It! Or Questions & Answers



CONNECTIONS 2007

